



For Office Use Only

Billing Entity

This agreement (this “Agreement”) is entered into on _____, 2012/2013 between the individual or organization named on the signature page of this Agreement (“you”) and The American Society for the Prevention of Cruelty to Animals, a New York not-for-profit corporation with offices at 424 East 92nd Street, New York, NY 10128 (“ASPCA”) pursuant to which you will assist the ASPCA in providing spay/neuter surgeries and certain other veterinary medical procedures (“Veterinary Services”) to dogs and/or cats (“animals”) at its clinic located at 70-25 83rd Street, Ridgewood, Queens 11385 (the “ASPCA Spay/Neuter Clinic”). This Agreement supersedes and replaces any prior agreement that you have signed regarding the ASPCA Spay/Neuter Clinic. We thank you for assisting us in providing this valuable service!

1. Requirements to use SSNC

- a.** You must sign and return this Agreement by November 1, 2012 to:
 - i. Mailing Address: 1717 S. Philo Rd, Suite 36, Urbana IL, 61802. ATTN: TNR
 - ii. E-mail: snc@aspca.org
- b.** The following information pertains to organizations ONLY and not to individual rescuers:
 - i. Only a person authorized to bind the organization may sign this agreement; and
 - ii. Representatives from your organization may bring animals to the ASPCA Spay/Neuter Clinic only if they have first signed the “Representative Acknowledgment” attached to the back of this agreement and the Representative Acknowledgement has been sent to the ASPCA.
- c.** If you will be working with feral or free roaming cats:
 - i. Any individual who traps feral cats and/or transfers feral cats to the ASPCA must successfully complete the Neighborhood Cats workshop or the on-line trap-neuter-return (“TNR”) course “Trap-Neuter-Return: How to Manage a Feral Cat Colony” provided by the Humane Society of the United States (“HSUS”) prior to registering any feral cat for spay/neuter surgery with the ASPCA. By signing this Agreement, you agree that you, or (if you are an organization) any of your representatives who trap feral cats and/or transfer feral cats to the ASPCA, will have completed at least one of those courses prior to the ASPCA Spay/Neuter Clinic providing services (each, an “Authorized Representative”).
 - ii. The ASPCA reserves the right to confirm that any individual who traps feral cats and/or transfers feral cats to the ASPCA is included on the “TNR Certification List” maintained by HSUS, Neighborhood Cats, and/or the New York City Feral Cat Initiative. If such person’s name is not on the TNR Certification List, the ASPCA reserves the right to contact the Feral Cat Initiative, Neighborhood Cats, or HSUS to assist in confirmation. If the ASPCA is not able to confirm that you (or, if you are an organization, your Authorized Representative) have been certified as described above, the ASPCA reserves the right to cancel any scheduled appointments.

2. Scheduling appointments, cancelling appointments, or changing appointments

- a.** You may schedule your appointments by contacting the ASPCA's Client Services Call Center at 877-SPAY-NYC no later than one business day prior to the desired appointment day during the following hours:
 - Monday through Friday from 3:00 p.m.–8:00 p.m. EST
 - Saturday from 10:00 a.m.–2:00 p.m. EST
 - Closed on Sundays & all major holidays
- b.** You must provide the ASPCA with the number and species of animals that you or your Authorized Representative will bring to the ASPCA Spay/Neuter Clinic or the transport pick up location when scheduling appointments. The ASPCA will accommodate animals based on availability. Accommodations are in the sole discretion of the ASPCA.
- c.** Appointments must be cancelled or changed by calling the ASPCA's Client Services Call Center at 877-SPAY-NYC no later than one ASPCA working day (see above list of ASPCA business days) prior to the appointment during the hours listed in Section 2(a). For example, if you wish to cancel an appointment scheduled for Wednesday through Saturday, you must call at least by the day before during the hours listed above, and if you wish to cancel an appointment scheduled for a Tuesday, you must call by the prior Saturday during the hours listed above. A cancellation fee of \$5 per cat and \$10 per dog per appointment will be applied to appointments cancelled with the scheduling center less than one ASPCA working day prior to the appointment (see examples above) or if you fail to arrive for your scheduled appointments.
- d.** If you want to bring additional animals to the ASPCA Spay/Neuter Clinic and you have not notified the ASPCA at least one business day in advance, your request may not be accommodated.

3. Animal suitability

- a.** You agree that the ASPCA may deny veterinary services to any animal. When screening animals for any condition that would cause the decline of veterinary services, you will comply with (i) "General Guidelines for Spay Neuter Services" and (ii) only if you are using the ASPCA transport system, "Screening Candidates for Spay/Neuter Surgery—Guidelines For Transport Animals," which are both attached to this Agreement as Exhibit A.
- b.** You may provide the ASPCA with animals that are owned by another person so long as the owner has signed a waiver supplied to you by the ASPCA and you bring that waiver with you when presenting the animal to the ASPCA. The waiver is the Client + Owner/Caretaker Consent on the back of the medical form; the signature line is on the front of the form. Under no circumstance may any animal owned by another person be brought to the ASPCA for any service without the owner having signed such waiver and such waiver being presented to the ASPCA.
- c.** You may provide the ASPCA with feral animals that you (or, if you are an organization, your Authorized Representative) have secured in a trap, and you may also provide the ASPCA with animals that are in your care.
- d.** Cats that are not feral may be brought in a carrier and not in a trap.
- e.** If you request that the ASPCA performs, or does not perform, any procedure or takes, or does not take, any action that is against veterinary medical advice, you will be required to sign an "Against Medical Advice" form. In the event that it is not feasible for you to reach the ASPCA Spay/Neuter Clinic in a time that would be considered reasonable, the ASPCA may, in its sole discretion, choose to accept your oral consent to take steps against veterinary medical advice.

4. Responsibilities of Both Parties.

- a.** You must, at all times, act in the best interests of the welfare of the animals in your care and in your community. If you are deemed by the ASPCA to be jeopardizing the welfare of animals, you will be immediately disqualified from receiving veterinary services, at the sole discretion of

the ASPCA. Likewise, you must operate within all applicable federal, state and local laws in order to continue to receive veterinary services.

- b.** The ASPCA represents and warrants that all spay and neuter surgeries shall be performed by a veterinarian who is licensed to practice veterinary medicine in the State of New York.

5. Veterinary Services.

- a.** Unless any such procedure is deemed unsuitable by an ASPCA veterinarian, all animals brought to the ASPCA, either directly or through the ASPCA transport system, pursuant to this Agreement will be spayed or neutered, tattooed, and vaccinated against rabies (if no proof of a current rabies vaccine is provided and such vaccination is deemed medically appropriate).
- b.** All cats in traps will be ear-tipped at the time of surgery.
- c.** All animals will be tattooed at the time of surgery.
- d.** Friendly animals will receive a complimentary nail trim.
- e.** If an animal experiences post-operative complications requiring follow-up care as a direct result of veterinary services, you must contact the ASPCA's Client Services Call Center at 877-SPAY-NYC. The ASPCA's Client Services Call Center will determine whether you will be reimbursed for post-operative expenses. If such authorization for reimbursement is given, the ASPCA will, in its discretion, either cover such additional costs directly or reimburse you for out-of-pocket costs you incur to provide that care.
 - i.** Post-operative expenses will **not** be reimbursed by the ASPCA unless you have received advance authorization from the ASPCA's Client Services Call Center at 877-SPAY-NYC. You must receive advance authorization from the ASPCA Call Center even if you are bringing an animal to the Bergh Memorial Animal Hospital.
 - ii.** Transportation costs to and from any follow-up care facility, including one of the ASPCA mobile clinics, are always your responsibility and will not be covered by the ASPCA.
 - iii.** Should you fail to follow the aftercare protocol provided to you by the ASPCA when you retrieve your animal(s) from the ASPCA, the ASPCA will not ordinarily provide reimbursement of any post-operative expenses.
- f.** Medication will only be dispensed to you by the ASPCA with the explicit authorization of an ASPCA veterinarian and will be provided solely to animals that have been or are currently being treated by the ASPCA. The dispensation of medication will be in the sole discretion of the ASPCA.
- g.** Any dog or cat determined to be already spayed or neutered prior to sedation will not receive any services.
- h.** If a dog or cat is sedated, and it is discovered that he or she has been already spayed or neutered, services requested will be provided (including ear tip for feral cats), but the animal will not receive a tattoo.
- i.** Should you choose to act against veterinary medical advice at any time during the course of treatment, you must sign a waiver. If you are unable to come to the clinic to sign the waiver, an ASPCA representative may take such authorization over the phone in the presence of witnesses.

6. Aftercare Protocol.

- a.** I agree to follow the aftercare protocols provided to me by the ASPCA for each animal receiving veterinary services. I understand that it is my responsibility to ensure a safe, clean, and appropriate environment for animals to recover from the spay/neuter surgery.
- b.** I acknowledge that the ASPCA reserves the right, at any mutually agreed time, to inspect any area that I have designated for animal recovery purposes and to advise of any changes that I must make to ensure the health and safety of recovering animals.

- c. I understand that the ASPCA may suspend my use of the ASPCA Spay/Neuter Clinic in the event that I, a) fail to make reasonable efforts to permit the ASPCA to inspect recovery premises or b) do not timely remedy any problems that the ASPCA identifies after conducting such a visit.

7. Bringing Animals Directly to the ASPCA Stationary Spay/Neuter Clinic

a. Admissions and discharge process

- i. You must follow the intake and discharge schedules provided to you when you schedule an appointment.
- ii. If you are bringing animals owned by third parties, you are responsible for bringing the animal to, and picking up the animal from, the ASPCA Spay/Neuter Clinic. The owner may accompany you when you bring the animal to or pick up the animal from the ASPCA Spay/Neuter Clinic, but the ASPCA will work only with you throughout the intake and discharge process and not with the owner.
- iii. If you are unable to be at the ASPCA Spay/Neuter Clinic for intake or discharge, another TNR-certified rescuer with a current agreement with the ASPCA may be designated to perform your responsibilities. If you are bringing feral cats, the ASPCA must be able to verify that the other rescuer is TNR certified. The ASPCA Spay/Neuter clinic must be notified of this in advance. If you are an organization and a representative who was scheduled to arrive for intake or discharge becomes unavailable, you may send another representative who has a signed Representative Acknowledgement on file with the ASPCA and, if you are bringing feral cats, the ASPCA must be able to verify that the substitute representative is TNR certified.
- iv. The ASPCA must receive the completed admission form and a signed waiver for each animal before it can provide veterinary services to the animal. As mentioned above, if an animal is owned by someone other than you, the owner must sign the waiver provided to you by the ASPCA and you must bring that signed waiver when you present the animal.
- v. The admission form for each animal brought to the ASPCA Spay/Neuter Clinic must be completed prior to arrival at the ASPCA Spay/Neuter Clinic. Forms are available at the ASPCA Spay/Neuter Clinic and on the transport vehicle. An ASPCA staff member can provide you with a supply of blank forms for your future use.
- vi. If the animal is up-to-date on his or her rabies vaccination, you must provide us with a copy of the rabies certificate (if available). If a rabies certificate is not provided, the ASPCA may provide the animal with a rabies vaccine in its sole discretion.
- vii. For animals that are owned by another person, you must verify that the admission form and the waiver are completed and signed prior to taking possession of the animal. In addition, if the owner is on public assistance, you must also obtain a copy of proof of public assistance such as welfare, Medicaid, Medicare, Supplemental Security Income (SSI), disability, food stamps, TANF (Temporary Assistance for Needy Families) or public housing.
- viii. Unless there is a medical reason not to release an animal, animals must be picked up the same day that they receive veterinary services. If an animal cannot be released for medical reasons, the ASPCA may send the animal to the Bergh Memorial Animal Hospital or to another suitable veterinary clinic or veterinarian for further evaluation and/or treatment.
- ix. Once intake is completed, the ASPCA Spay/Neuter Clinic will be closed for surgery and recovery until discharge time, and rescuers will not have access to the ASPCA Spay/Neuter Clinic.

b. Presentation of Animals

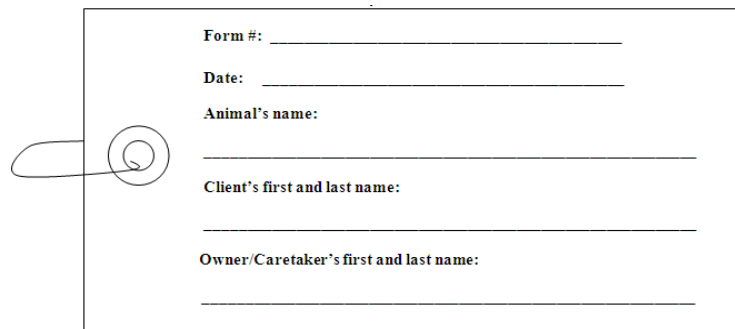
- i. All feral cats must arrive covered, in traps or transfer cages.
 - 1. All cats in traps or transfer cages WILL be ear tipped. No exceptions!

- ii. All friendly/adoptable cats must be secured in size-appropriate carriers
 - 1. Cats in carriers WILL NOT be ear tipped. No exceptions!
 - iii. Any cat in a pet carrier that is determined to be feral will not receive services for the safety of the animal and the ASPCA representatives.
 - iv. You must ensure that all contents are removed from carriers and/or traps, with the exception of one clean layer of paper or a blanket/towel, prior to transferring the animal to the ASPCA.
 - v. Dogs may be brought in carriers or walked in with a leash and collar.
 - vi. You may not present more than one animal in any one carrier or trap.
- c. Billing
 - i. The ASPCA may, in its sole discretion, provide an animal with any of the veterinary services attached to this Agreement as Exhibit B at the prices listed. Such prices are subject to change at any time without notification. Other services may be offered if you request them, in the sole discretion of the ASPCA.
 - ii. You agree to pay for all Veterinary Services by cash or check. For all animals brought directly to the ASPCA Spay/Neuter Clinic payment is due at the time services are rendered unless you have chosen a billing option.

8. Using the ASPCA Transport Service

- a. You must coordinate the pick-up/drop-off location, and time with the ASPCA by calling the ASPCA Client Services Call Center. If you are bringing an animal owned by a third party, the ASPCA will not be responsible for scheduling the time when you pick up and/or drop off the animal to that third party.
- b. If you are arranging transport for animals owned by third parties, you are responsible for bringing the animal to, and picking it up from the transport pick up/ drop off location. The owner may accompany you when you bring the animal to or pick up the animal from the location, but the ASPCA will work only with you throughout the intake and discharge process and not with the owner. As mentioned above, if an animal is owned by someone other than you, the owner must sign the waiver provided to you by the ASPCA and you must bring that signed waiver when you present the animal.
- c. If you are unable to be at the location for pick up or drop off, another person may be designated to perform your responsibilities. If you are transporting any feral cat(s), the alternative person must be TNR certified. If you are not transporting any feral cat(s), a TNR-certified rescuer is preferred but not required. The ASPCA Transport Service and our Client Service center must be notified of this in advance of any such change. If you are bringing feral cats, the ASPCA must be able to verify that the other rescuer is TNR certified. The ASPCA Transport Service must be notified of this in advance. If you are an organization and a representative who was scheduled to arrive for pick up or drop off becomes unavailable, you may send another representative who has a signed Representative Acknowledgement on file with the ASPCA and, if you are bringing feral cats, the ASPCA must be able to verify that the substitute representative is TNR certified.
- d. Unless there is a medical reason not to release an animal, animals will be returned to you at the same location where they were picked up by the ASPCA on the day after they receive veterinary services. If an animal cannot be released for medical reasons, the ASPCA may send the animal to the Bergh Memorial Animal Hospital or to another suitable veterinary clinic or veterinarian for further evaluation and/or treatment.
- e. The ASPCA must receive the completed admission form and a signed waiver for each animal before it can provide veterinary services to the animal.
- f. The admission form for each animal brought to the transport pick up/drop off location must be completed prior to the arrival of the ASPCA transport vehicle. All supplies will be provided to you prior to your appointment date. Additional supplies can be requested for future use by notifying the ASPCA's Client Services Call Center at 877-SPAY-NYC.

- g. If the animal is up-to-date on his/her rabies vaccination, you must provide us with a copy of the rabies certificate (if available). If a rabies certificate is not provided, the ASPCA may provide the animal with a rabies vaccine in its sole discretion.
- h. For animals that are owned by another person, you must verify that the admission form and the waiver are completed and signed prior to taking possession of the animal. In addition, if the owner is on public assistance, you must also obtain a copy of proof of public assistance such as welfare, Medicaid, Medicare, Supplemental Security Income (SSI), disability, food stamps, TANF (Temporary Assistance for Needy Families) or public housing.
- i. Presentation of Animals
 - i. All feral cats must arrive covered, in traps or transfer cages.
 - 1. All cats in traps or transfer cages WILL be ear tipped. No exceptions!
 - ii. All other animals must be secured in size- appropriate carriers
 - 1. Cats in carriers WILL NOT be ear tipped. No exceptions!
 - 2. The ASPCA's Spay/Neuter Operations does lend hard plastic crates for cats and dogs using our transport services upon request.
 - 3. Loaner crates must be reserved when the transport appointment is booked, ideally at least three days prior to transport day.
 - iii. Any cat in a pet carrier that is determined to be feral will not receive services for the safety of the animal and the ASPCA representatives.
 - iv. You must ensure that all contents are removed from carriers and/or traps, with the exception of one clean layer of paper or a blanket/towel, prior to transferring the animal to the ASPCA.
 - i. You must not present more than one animal in any one carrier or trap.
 - ii. You must ensure that all carriers and/or traps are labeled with the following information



Form #: _____

Date: _____

Animal's name: _____

Client's first and last name: _____

Owner/Caretaker's first and last name: _____

- j. Billing
 - i. The ASPCA may, in its sole discretion, provide an animal with any of the veterinary services attached to this Agreement as Exhibit B at the prices listed. Such prices are subject to change at any time without notification. Other services may be offered if you request them, in the sole discretion of the ASPCA.
 - ii. You agree that the ASPCA shall issue an invoice to you for all veterinary services provided to animals you bring to the ASPCA. All payments are due within thirty days of the ASPCA's issuance of the invoice. **You are responsible for collecting fees from owners when animals are owned by someone else. If you fail to collect those fees, the ASPCA will not deduct the amount of such fees from the invoice.**

9. Liability and Indemnification.

- a. The ASPCA shall not be liable to you for any damages in connection with this Agreement.
- b. To the fullest extent permitted by applicable law, you shall indemnify, defend, save and hold harmless the ASPCA, its officers, directors, employees, agents, successors and assigns from and against any and all losses of any nature whatsoever that arise out of the performance of this Agreement by you.

10. Relationship Between the Parties.

- a.** You and the ASPCA agree that you are not an employee, agent or representative of the ASPCA, and you understand that you are not entitled to any of the benefits available to ASPCA employees (including, but not limited to, health care, retirement or leave).
- b.** You will neither represent nor imply that you are working on behalf of the ASPCA, nor that you have any special responsibility or authority that has been given to you by the ASPCA.
- c.** You may not represent that you are collecting money on behalf of the ASPCA and you may not in fact collect any money on behalf of the ASPCA (donations must be delivered directly to an ASPCA staff member, who will accept donations on behalf of the ASPCA).
- d.** Badmouthing, sabotaging, profanity, verbal abuse, ad hominem attacks and other forms of incivility between rescuers or rescue groups will not be tolerated, including disparagement of the ASPCA, its officers, employees, agents or volunteers.

11. Term; Termination.

- a.** This Agreement will be effective through December 31, 2013.
- b.** Either you or the ASPCA may terminate this Agreement for any reason upon ten (10) days advance written notice to the other party, provided, however, that any payments owed by you prior to termination shall still be payable to the ASPCA.

12. Confidentiality.

- a.** You acknowledge and agree that information about medical or behavioral conditions, or other records, including information about euthanasia decisions for animals brought to the ASPCA Spay/Neuter Clinic; photographs or videos of any animal that is owned by the ASPCA; information about the compensation, qualifications, abilities, or personal information of any ASPCA employee; and information about, or that may be relevant to, any potential or confirmed criminal cases shall be considered the ASPCA's confidential and proprietary information (the "Confidential Information") and shall not be disclosed to any third party without the prior written consent of the ASPCA.
- b.** You expressly agree that you will not post any Confidential Information/photos/video on any social media or other website (including, but not limited to, sites such as Facebook, YouTube, Twitter, or MySpace). Notwithstanding the foregoing, information about a specific animal's medical conditions or other medical records may be disclosed to adopters of that animal or to the current owner of that animal on an as-needed basis.

I HEREBY WARRANT THAT I (A) AM OVER EIGHTEEN (18) YEARS OF AGE, (B) HAVE READ THIS AGREEMENT CAREFULLY PRIOR TO ITS EXECUTION, (C) FULLY UNDERSTAND THE CONTENTS OF THIS AGREEMENT, (D) REALIZE THIS AGREEMENT IS AN ENFORCEABLE LEGAL DOCUMENT BETWEEN MYSELF AND THE ASPCA, AND (E) VOLUNTARILY SIGN THIS AGREEMENT OF MY OWN FREE WILL.

PLEASE COMPLETE ONLY ONE COLUMN BELOW.

INDIVIDUALS: COMPLETE THIS SIDE ONLY

ACKNOWLEDGED AND AGREED TO BY:

Your Name (Print):

Your Signature:

Date: _____

Address:

Email: _____

Phone: _____

The Feral Cat Initiative (“FCI”) email list will enable you to learn about updates on local laws as they affect TNR, new information about TNR in New York City, and changes in the ASPCA TNR program, as well as information about give-aways and training opportunities. These updates will be sent via email.

If you prefer not to receive emails from FCI, please initial here: _____

ORGANIZATIONS: COMPLETE THIS SIDE ONLY

ACKNOWLEDGED AND AGREED TO BY:

Name of Your Organization:

Name of Authorized Representative (Print):

Signature of Authorized Representative:

Tax ID Number (Organization): _____

Date: _____

Primary Business Address:

Email: _____

Phone: _____

The Feral Cat Initiative (“FCI”) email list will enable you to learn about updates on local laws as they affect TNR, new information about TNR in New York City, and changes in the ASPCA TNR program, as well as information about give-aways and training opportunities. These updates will be sent via email.

If you prefer not to receive emails from FCI, please initial here: _____

REPRESENTATIVE ACKNOWLEDGMENT

TO BE COMPLETED BY ORGANIZATIONS ONLY

(Individual rescuers can ignore this page.)

I am a representative of _____ (the “Organization”), and I may utilize the ASPCA Spay/Neuter Clinic on behalf of the Organization. I acknowledge and agree that I have read the agreement (the “Agreement”) between the Organization and the American Society for the Prevention of Cruelty to Animals, and I agree to abide by all ASPCA policies and procedures described in the Agreement to the extent that they apply to my utilization of the ASPCA Spay/Neuter Clinic on behalf of the Organization.

Name of representative (please print)

Signature of representative

By signing below, the Organization (named above) hereby acknowledges and agrees that the individual who has signed this representative acknowledgment above (the “Representative”) is authorized to utilize the ASPCA Spay/Neuter Clinic on behalf of the Organization. Organization acknowledges and agrees that any amounts the Representative incurs on behalf of the Organization in acquiring services at the ASPCA Spay/Neuter Clinic and/or in any subsequent services provided at Bergh Memorial Animal Hospital or otherwise provided for aftercare services, including but not limited to medication and subsequent treatments, will be payable to the ASPCA by the Organization.

Name of authorized person on behalf
of the Organization (please print)

Signature of authorized person on behalf
of the Organization

EXHIBIT A



General Guidelines for Spay/Neuter Services

What animals will the Spay/Neuter Clinic accept for surgery?

- healthy dogs and cats.
- puppies and kittens who are at least eight weeks old and weigh at least two pounds.
- female cats in heat.
- pregnant cats and dogs, depending on the health of the animal and term of pregnancy.
- female dogs in heat.
- male animals with only one testicle in the scrotal sac and unneutered male animals with no testicles in the scrotal sac .
- large dogs. (Certain giant breeds may not be accepted.)

What animals will the Spay/Neuter Clinic NOT accept for surgery?

- ferrets, rabbits, and all other animals.
- female dogs and cats who are nursing puppies and kittens. These animals will be away from their offspring for more than 24 hours. They should be spayed after the puppies or kittens have been weaned or are eating adequately on their own.
- unhealthy animals or those with contagious illnesses. Animals should not be coughing or sneezing, and should not have watery eyes, runny noses, Sarcoptic mange, and/or ringworm.
- Animals that have tremors or other signs of a neurological condition.

What patients will Veterinarians examine before deciding whether or not to accept them for spay/neuter surgery?

- animals over six years of age
- Brachycephalic breeds
- dogs or puppies with Demodex



SCREENING PROCESS AND GUIDELINES FOR TRANSPORT CANDIDATES FOR SPAY/NEUTER SURGERY

As an important partner in the transport process, you will be the first member of the team to screen the animals that are candidates for transport and surgery each day. It is essential that you visually evaluate each animal that is presented to determine its fitness to participate in the program. Allowing animals that may be ill with an infectious disease onto the transport vehicle will potentially expose all of the other patients to infection. It is also important that each individual animal be strong enough to withstand the stresses of transport and surgery. It is harder for a physically debilitated animal to recover from surgery and the likelihood of complications is greatly increased.

Animals that are to be transported to our stationary spay/neuter facility for surgery must, therefore, be clinically healthy to participate in the program. Although it will be beneficial for these animals to recover overnight in our clinic with late night medical monitoring, it is essential that they begin the process in the best possible medical condition.

Here are some guidelines to use when deciding whether an animal is a candidate for transport to the ASPCA Spay/Neuter Clinic:

- Puppies and kittens must be at least 8 weeks old and weigh at least 2 pounds
- No nasal or ocular discharge
- No coughing or sneezing
- No evidence of vomiting or diarrhea (spoiled hind coat)
- No hair loss or obvious skin lesions
- No tremors or other neurologic problems
- Normal weight—not extremely thin or obese
- Brachycephalic breeds may or may not be transported. Our Transport Coordinators will make this decision on a case by case basis

The ASPCA Transport Coordinators will meet you at the location designated location for the animals to be picked up. The Transport Coordinators will also screen the animals that are presented for transport to the clinic. The Transport Coordinators may decide that animals that are presented are not candidates for transport and surgery and these animals will not be taken onto the transport vehicle.

Once the potential surgical candidates arrive at the ASPCA Spay/Neuter clinic, each will be examined by one of our veterinarians. The veterinarian will make the final decision as to whether an animal is an acceptable surgical candidate.

EXHIBIT B

Pricing Chart- Effective through December 31, 2012

Services	Animal's category	Cost
Spay/ Neuter, rabies vaccine, tattoo, nail trim	Dog	\$10
Spay/ Neuter, rabies vaccine, tattoo, nail trim (if applicable), ear tip (if applicable)	Cat	\$5
Spay/Neuter, rabies vaccine, tattoo, nail trim	Pitbulls/Pitbull Mix (Dog)	FREE
Revolution for Cats & Kittens	Cat	\$10 per dose
SNAP FeLV/FIV Combo Test	Cat	\$25 per test
FVRCP vaccine	Cat	\$5 per vaccine
DA2PP Vaccine	Dog	\$10 per vaccine
Frontline for Dogs & Puppies	Dog	\$10 per dose
Carprofen/ Rimadyl - for post-op analgesia	Dog	No charge
Metacam - for post-op analgesia	All	No charge
Clavamox Drops	All	\$10 per bottle
Clavamox Tablets 62.5 mg	All	\$0.50 per tablet
Clavamox Tablets 125 mg	All	\$1 per tablet
Clavamox Tablets 250 mg	All	\$1.50 per tablet
Clavamox Tablets 375 mg	All	\$2 per tablet
Baytril Tablets 22.7 mg	All	\$1 per tablet
Baytril Tablets 68 mg	All	\$2 per tablet
Cephalexin Capsules 250 mg	All	\$0.25 per capsule
Cephalexin Capsules 500 mg	All	\$0.25 per capsule
Convenia	All	\$12 per dose
E-collars	All	\$5 per collar
Microchips	All	\$20 per chip
Cardboard Carriers (not offered for transport pets)	All	\$5 per carrier

PRICES ARE SUBJECT TO CHANGE AT ANY TIME WITHOUT NOTIFICATION.

PRICES LISTED ABOVE ARE VALID ONLY THROUGH DECEMBER 31, 2012. FOR PRICES EFFECTIVE AS OF JANUARY 1, 2013, PLEASE SEE PRICING CHART ON NEXT PAGE.

PLEASE BE AWARE THAT MEDICAL SUPPLIES PROVIDED BY THE RESCUE GROUPS WILL NOT BE ACCEPTED.

Pricing Chart-Effective as of January 1, 2013

Services	Animal's category	Cost
Spay/ Neuter, rabies vaccine, tattoo, nail trim	Dog	\$10
Spay/ Neuter, rabies vaccine, tattoo, nail trim (if applicable), ear tip (if applicable)	Cat	\$5
Spay/Neuter, rabies vaccine, tattoo, nail trim	Pitbulls/Pitbull Mix (Dog)	FREE
Revolution for Cats & Kittens	Cat	\$15 per dose
SNAP FeLV/FIV Combo Test	Cat	\$25 per test
FVRCP vaccine	Cat	\$15 per vaccine
DA2PP Vaccine	Dog	\$15 per vaccine
Frontline for Dogs & Puppies	Dog	\$20 per dose
Carprofen/ Rimadyl - for post-op analgesia	Dog	No charge
Metacam - for post-op analgesia	All	No charge
Clavamox Drops	All	\$15 per bottle
Clavamox Tablets 62.5 mg	All	\$0.50 per tablet
Clavamox Tablets 125 mg	All	\$1 per tablet
Clavamox Tablets 250 mg	All	\$1.50 per tablet
Clavamox Tablets 375 mg	All	\$2 per tablet
Baytril Tablets 22.7 mg	All	\$1 per tablet
Baytril Tablets 68 mg	All	\$2 per tablet
Cephalexin Capsules 250 mg	All	\$0.25 per capsule
Cephalexin Capsules 500 mg	All	\$0.25 per capsule
Convenia	All	\$15 per dose
E-collars	All	\$8 per collar
Microchips	All	\$20 per chip
Cardboard Carriers (not offered for transport pets)	All	\$5 per carrier

PRICES ARE SUBJECT TO CHANGE AT ANY TIME WITHOUT NOTIFICATION.

PLEASE BE AWARE THAT MEDICAL SUPPLIES PROVIDED BY THE RESCUE GROUPS WILL NOT BE ACCEPTED.